Legislative Appropriations Request For Fiscal Year 2010 and 2011

Submitted to the Governor's Office of Budget, Planning and Policy and the Legislative Budget Board



August 13, 2008

Legislative Appropriations Request

For Fiscal Years 2010 and 2011

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By

Blinn College

August 13, 2008

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ADMINISTRATOR'S STATEMENT

81st Regular Session, Agency Submission, Version 1 Automated Budget and Evaluation System of Texas (ABEST) DATE: 10/8/2008 TIME: 1:56:46PM PAGE: 1 of 3

Agency code:

Agency name: Blinn Junior College

BLINN COLLEGE ADMINISTRATOR'S STATEMENT 81st Regular Session, Agency Submission, Version 1 Automated Budget and Evaluation System of Texas (ABEST)

954

Blinn College Board of Trustees

Mr. Atwood C. Kenjura, President Mr. Leon B. Toubin, Vice President Mr. Don Jones, Secretary Dr. Henry J. Boehm, Jr. Mr. L.J. Lacina, Jr. Mr. Norwood Lange Mr. Steve M. Westbrook

Blinn College Mission Statement

Blinn College exists for the primary purpose of serving educational needs of the people in its service area. Blinn College seeks to provide educational experiences and opportunities that will assist the student in developing intellectual curiosity, and social responsibility and skills and knowledge in support of a productive life. Underlying these basic goals is a strong commitment to instructional excellence through philosophical and financial support. The institution will be alert to the changing educational requirements of the region and endeavors to meet those needs.

ADMINISTRATOR'S STATEMENT

81st Regular Session, Agency Submission, Version 1 Automated Budget and Evaluation System of Texas (ABEST) DATE: 10/8/2008 TIME: 1:56:46PM PAGE: 2 of 3

Agency code:	954	Agency name:	Blinn Junior College	
	als and Objectives			
Support for Learn Academic Years 2				
Goal 1: Provide a	n effective learner-cer	ntered transfer curriculum		

Objective: Enhance both degree completion and seamless academic transfer. Objective: Enhance student learning within each college level transfer course. Objective: Continue development of the core curriculum effectiveness system.

Goal 2: Provide an effective learner-centered technical and workforce curriculum

Objective: Expand the use of measurable industry standards and competencies in the development and delivery of workforce education courses and programs. Objective: Enhance student learning outcomes through the use of best practices within prioritized technical education courses within programs. Objective: Examine the feasibility and use of the evaluation of effectiveness model for technical and workforce education courses within programs. Objective: Expand the number of technical programs to provide new learning opportunities for students.

Goal 3: Provide opportunities for student learning through non-campus based instruction

Objective: Expand dual-credit offerings to include appropriate technical courses with area high schools. Objective: Expand curricular offerings to enable completion of degree programs on-line.

Goal 4: Support the Quality Enhancement Plan for student learning and success

Objective: Modify the current academic support system to better serve student success through utilization of the "one-stop shop" approach. Objective: Define and use best practices that include the effective use of technology within the quality enhancement initiative. Objective: Establish faculty-developed classroom engagement practices to support instructional areas.

Goal 5: Improve operational efficiencies in Business Services

Objective: Assess distribution of financial, human resource and other business/financial administration information across the organization. Objective: Automate workflow processes to minimize paper handling.

Objective: Eliminate duplicate data entry and provide data entry integrity, reduce redundancy and improve controls to meet college management, auditing, and government agency requirements.

DATE: 10/8/2008 TIME: 1:56:38PM PAGE: 3 of 3

 Agency code:
 954
 Agency name:
 Blinn Junior College

Goal 6: Improve operational efficiencies in Student Services

Objective: Conduct assessment of students services processes and procedures to determine where inefficiencies exist. Objective: Enhance and expand systems that provide data integrity, reduce redundancy and improve controls to meet college management, auditing, and government agency requirements.

Significant changes in policy since last appropriation request:

Since the last appropriation request, the Blinn College Board of Trustees has raised tuition and fees charged to students by:

16.7% in-district students8.50% out-of-district students

The increases in tuition and fees was done to counter the effects of the minimal increases in State funding and to maintain the quality of education for the students that the College serves. While College services and programs were not reduced, the ability of the College to continue its mission and goals would be negatively impacted by reductions in State funding.

No increase in tuition and fees have been proposed for the 2008-2009 year.

Significant changes in provision of services:

There have been no significant changes in provision of services since the last appropriation request.

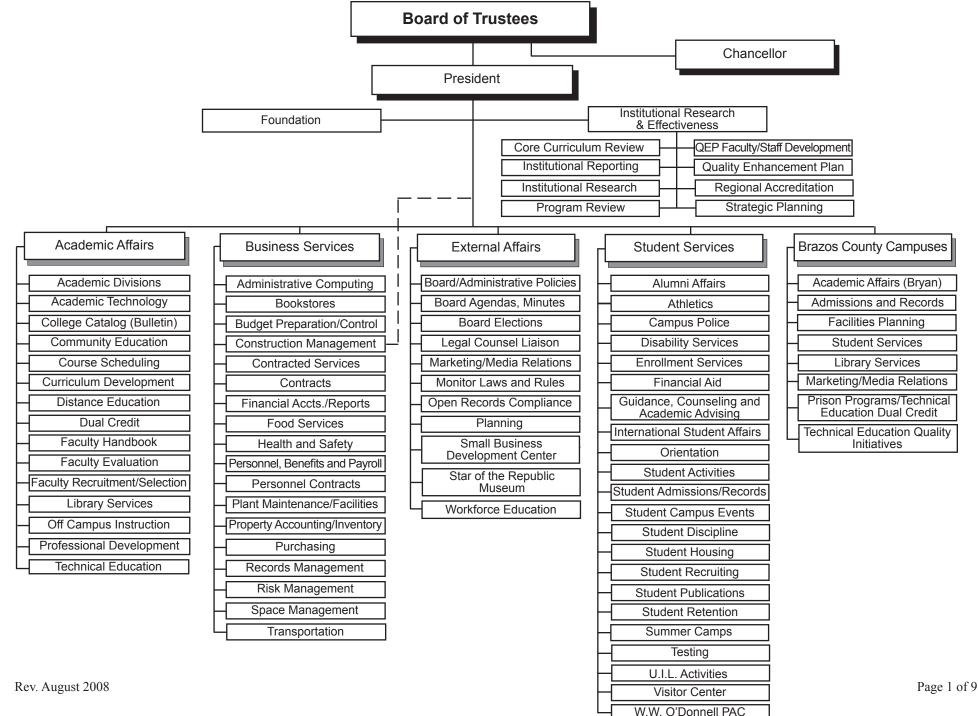
Significant externalities:

For fiscal year 2007, the College had proposed an increase in property taxes from \$0.051 per \$100 to \$0.082 per \$100. During fiscal 2007, a tax rollback election was held and the original authorized tax rate of \$0.082 was reduced to the \$0.0513 assessed tax rate.

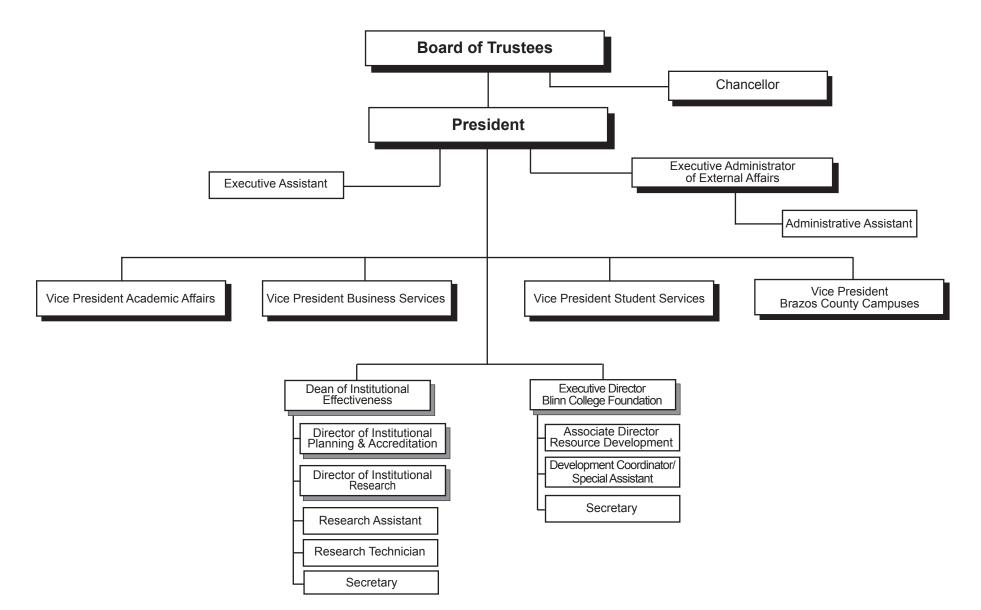
Additional formula funds request 2010-2011:

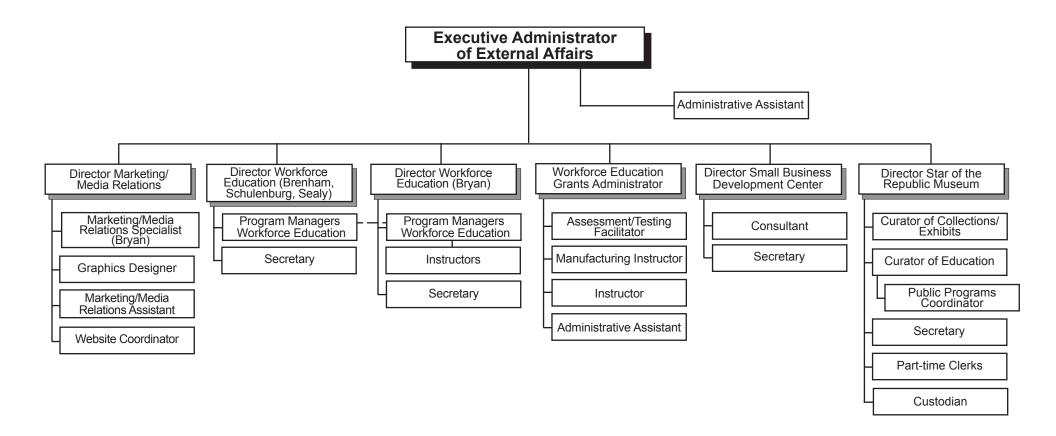
The Blinn College district endorses the additional formula funds request that was made on July 31, 2008 by the Texas Association of Community Colleges.

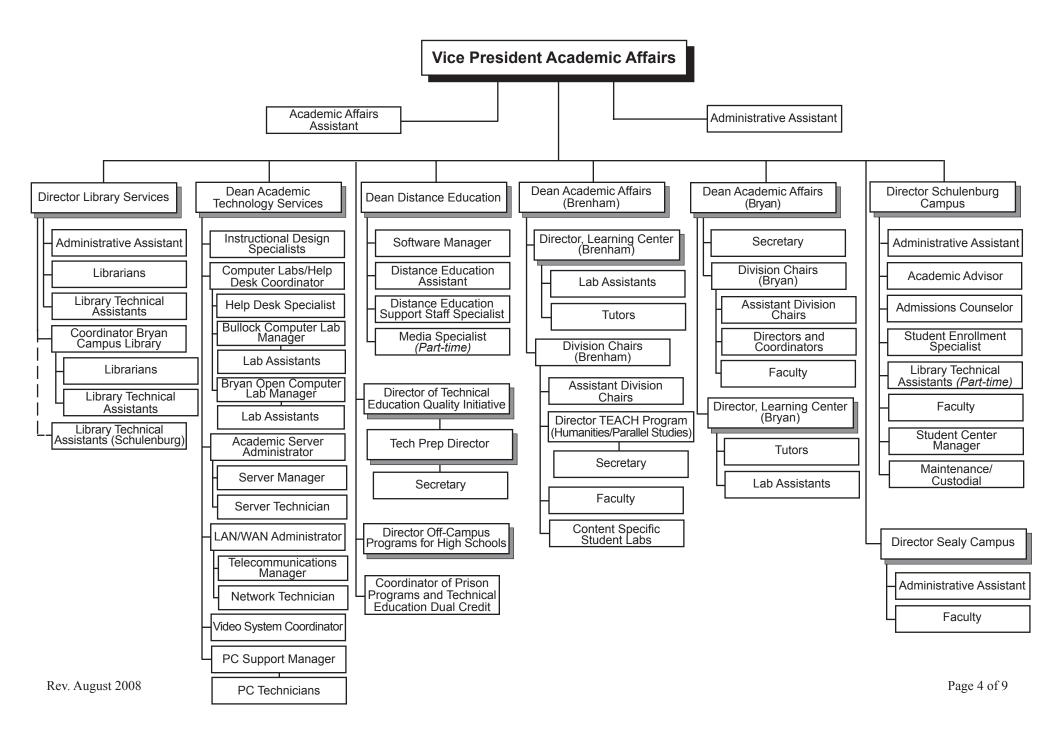
BLINN COLLEGE ORGANIZATION BY FUNCTIONS

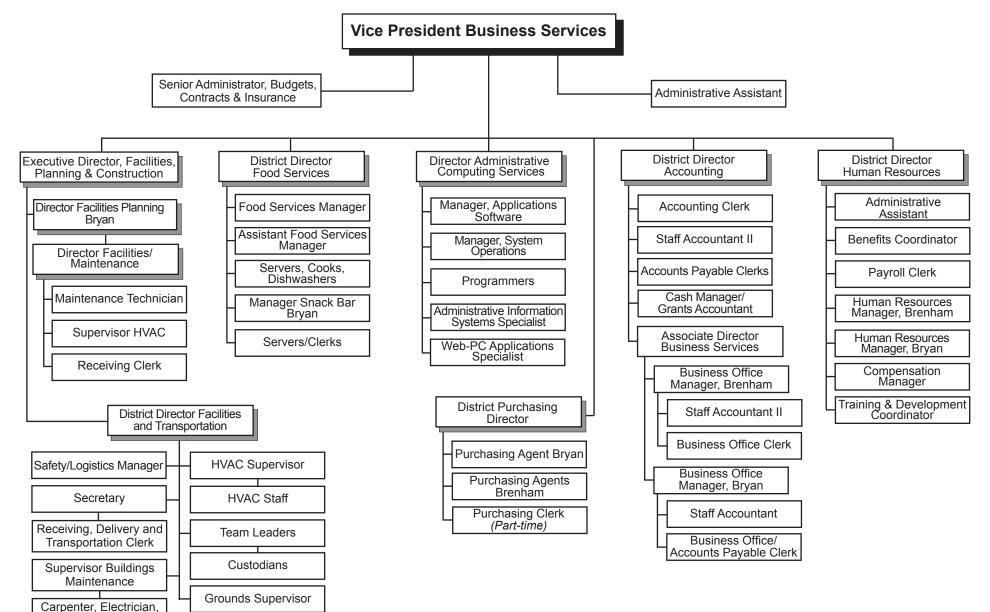


Central Administration





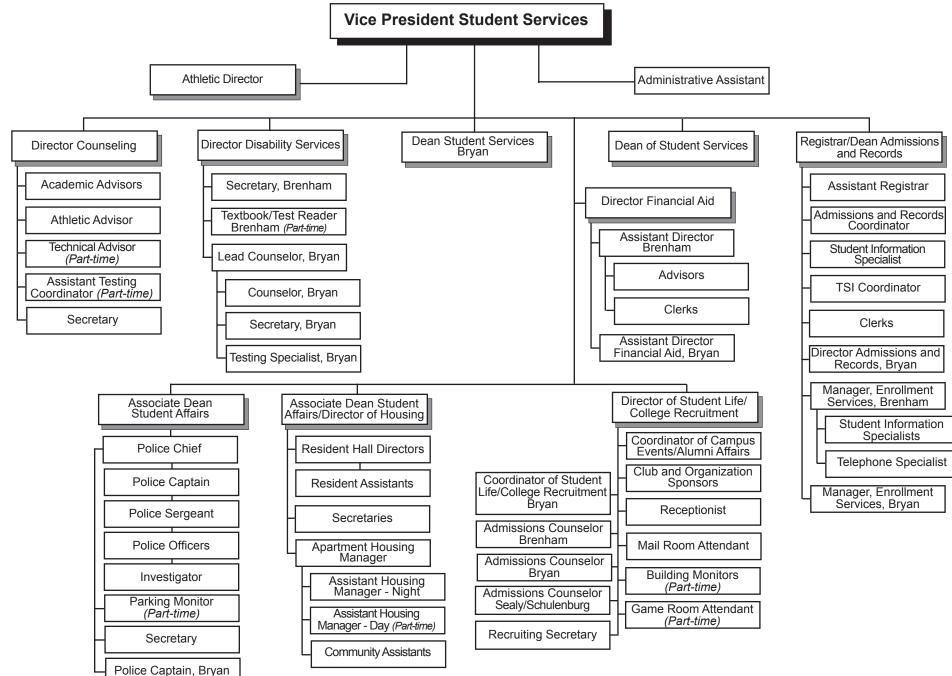


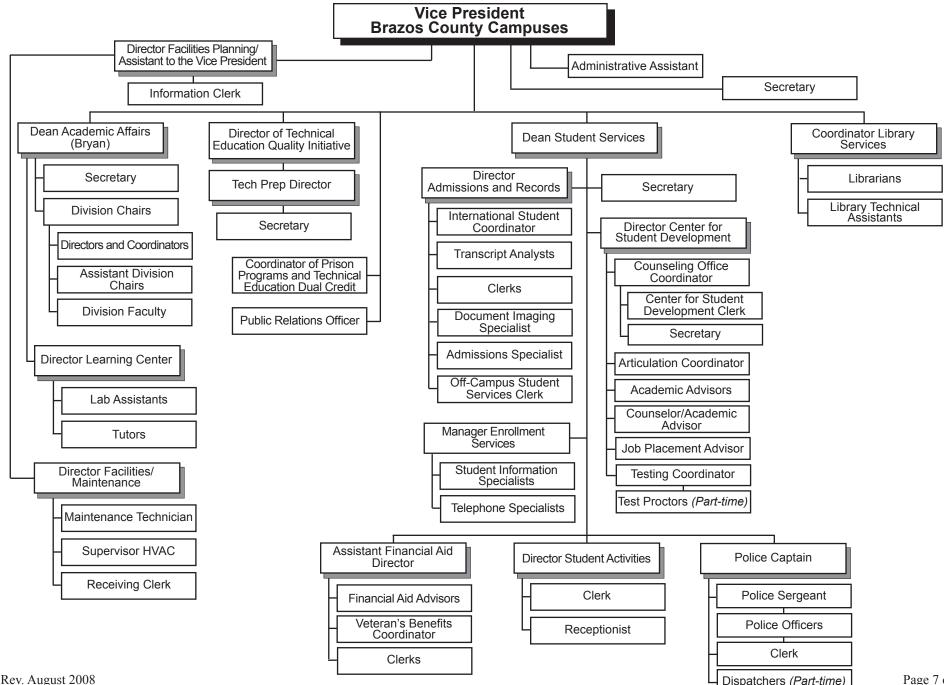


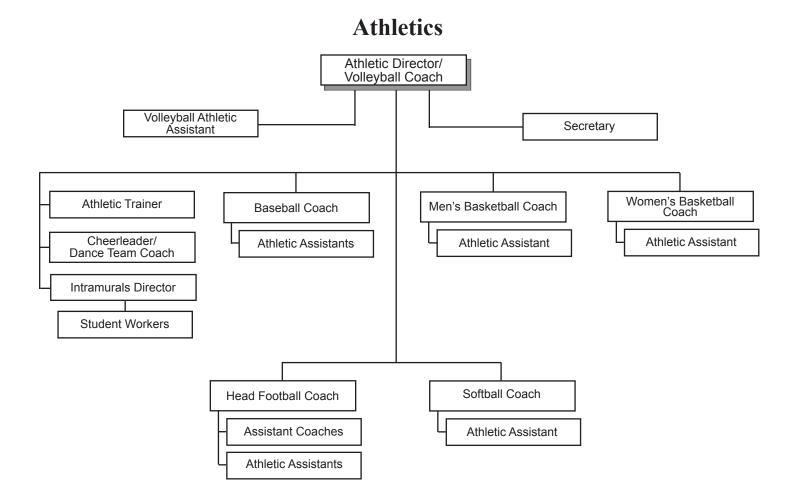
Plumber & Maintenance

Mechanics

Grounds Staff

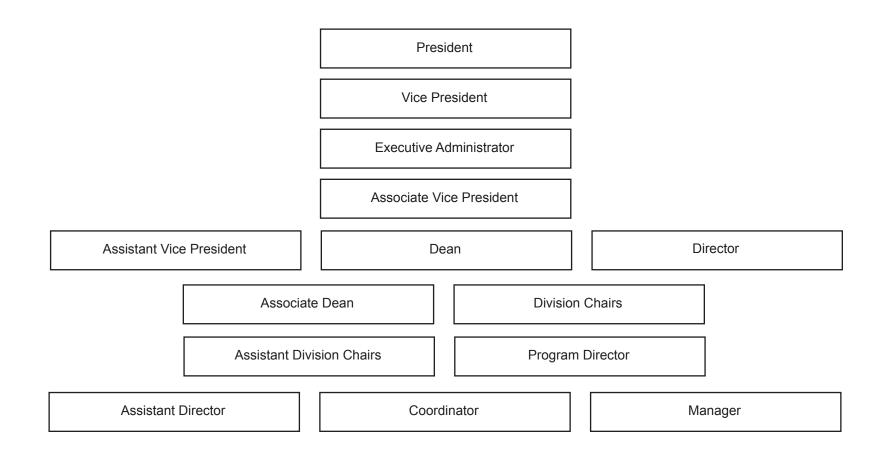






BLINN COLLEGE

TITLE NOMENCLATURE AND RANK FOR ADMINISTRATIVE PERSONNEL





CERTIFICATE

Agency Name Blinn College

This is to certify that the information contained in the agency Legislative Appropriations Request filed with the Legislative Budget Board (LBB) and the Governor's Office of Budget, Planning and Policy (GOBPP) is accurate to the best of my knowledge and that the electronic submission to the LBB via the Automated Budget and Evaluation System of Texas (ABEST) and the bound paper copies are identical.

Additionally, should it become likely at any time that unexpended balances will accrue for any account, the LBB and the GOBPP will be notified in writing in accordance with Article IX, Section 7.01 (2008–09 GAA).

Chief Executive Office or Presiding Judge

Signature

Daniel J. Holt Printed Name

President Title

Date

Signature

Atwood C. Kenjura Printed Name

President, Board of Trustees Title

Board or Commission Chair

Date

Chief Financial Officer

Signature

Van Miller Printed Name

Vice President of Business Services Title

Date

2.A. SUMMARY OF BASE REQUEST BY STRATEGY

81st Regular Session, Agency Submission, Version 1 Automated Budget and Evaluation System of Texas (ABEST) DATE: 10/8/2008 TIME: 11:22:10AM

Agency code:	954	Agency name:	Blinn Junior College

Goal / <i>Objective</i> / STRATEGY	Exp 2007	Est 2008	Bud 2009	Req 2010	Req 2011
1Provide Instruction					
1 Provide Administration and Instructional Services					
1 ACADEMIC EDUCATION	15,803,766	17,829,411	17,829,411	0	0
2 VOCATIONAL/TECHNICAL EDUCATION	3,093,512	2,740,568	2,740,568	0	0
2 Provide Special Item Instructional Support					
1 STAR OF THE REPUBLIC MUSEUM	331,248	356,248	356,248	0	0
TOTAL, GOAL 1	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
TOTAL, AGENCY STRATEGY REQUEST	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST*				\$0	\$0
GRAND TOTAL, AGENCY REQUEST	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
METHOD OF FINANCING:					
General Revenue Funds:					
1 General Revenue Fund	19,228,526	20,926,227	20,926,227	0	0
SUBTOTAL	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
TOTAL, METHOD OF FINANCING	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0

*Rider appropriations for the historical years are included in the strategy amounts.

2.B. SUMMARY OF BASE REQUEST BY METHOD OF FINANCE

81st Regular Session, Agency Submission, Version 1

DATE: 10/8/2008 TIME: 11:24:30AM

Automated Budget and Evaluation System of Texas (ABEST)

Agency code: 954	Agency name:	Blinn Junior College			
METHOD OF FINANCING	Exp 2007	Est 2008	Bud 2009	Req 2010	Req 2011
GENERAL REVENUE					
1 General Revenue Fund					
REGULAR APPROPRIATIONS					
General Revenue Funds					
	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
TOTAL, ALL GENERAL REVENUE	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
GRAND TOTAL	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
FULL-TIME-EQUIVALENT POSITIONS					
REGULAR APPROPRIATIONS					
Regular Appropriations	331.0	342.0	351.0	0.0	0.0
Regular Appropriations Regular Appropriations	64.0	64.0 6.0	64.0	0.0 0.0	0.0
Regular Appropriations	6.0	0.0	6.0	0.0	0.0
FOTAL, ADJUSTED FTES	401.0	412.0	421.0	0.0	0.0
NUMBER OF 100% FEDERALLY FUNDED					
FTEs	0.0	0.0	0.0	0.0	0.0

2.C. SUMMARY OF BASE REQUEST BY OBJECT OF EXPENSE

81st Regular Session, Agency Submission, Version 1 Automated Budget and Evaluation System of Texas (ABEST) DATE: **10/8/2008** TIME: **11:26:11AM**

Agency code:954Agency name:Blinn Junior College									
OBJECT OF EXPENSE	Exp 2007	Est 2008	Bud 2009	BL 2010	BL 2011				
1001 SALARIES AND WAGES	\$255,031	\$262,547	\$273,698	\$0	\$0				
1002 OTHER PERSONNEL COSTS	\$1,165,320	\$2,274,559	\$1,089,774	\$0	\$0				
1005 FACULTY SALARIES	\$17,802,312	\$18,367,778	\$19,550,343	\$0	\$0				
2009 OTHER OPERATING EXPENSE	\$5,863	\$21,343	\$12,412	\$0	\$0				
OOE Total (Excluding Riders)	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0				
OOE Total (Riders) Grand Total	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0				

Agency code:954Agency name:Blinn Junior College					
GOAL: 1 Provide Instruction			Statewide	e Goal/Benchmark:	1 0
OBJECTIVE: 1 Provide Administration and Instructional Services			Service (Categories:	
STRATEGY: 1 Academic Education			Service:	19 Income: A.2	Age: B.3
CODE DESCRIPTION	Exp 2007	Est 2008	Bud 2009	BL 2010	BL 2011
Objects of Expense:					
1001 SALARIES AND WAGES	\$0	\$0	\$0	\$0	\$0
1002 OTHER PERSONNEL COSTS	\$901,587	\$2,202,201	\$1,019,636	\$0	\$0
1005 FACULTY SALARIES	\$14,902,179	\$15,627,210	\$16,809,775	\$0	\$0
TOTAL, OBJECT OF EXPENSE	\$15,803,766	\$17,829,411	\$17,829,411	\$0	\$0
Method of Financing:					
1 General Revenue Fund	\$15,803,766	\$17,829,411	\$17,829,411	\$0	\$0
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)	\$15,803,766	\$17,829,411	\$17,829,411	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)				\$0	\$0
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)	\$15,803,766	\$17,829,411	\$17,829,411	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:	331.0	342.0	351.0	0.0	0.0
STRATEGY DESCRIPTION AND JUSTIFICATION:					

STRATEGY DESCRIPTION AND JUSTIFICATION:

Agency code:	954	Agency name: Blinn Junior College								
GOAL:	1	Provide Instruction			Statewide	Goal/Benc	chmark:	1	0	
OBJECTIVE:	1	Provide Administration and Instructional Services			Service C	ategories:				
STRATEGY:	1	Academic Education			Service:	19	Income: A	A.2	Age:	B.3
CODE	DESCI	RIPTION	Exp 2007	Est 2008	Bud 2009	BL	2010		BL 20	11

Blinn College primary purpose is serving the educational needs of the people in its service area through providing academic education experiences and opportunities through providing the following objectives:

1. To provide a two years of accredited college-level transfer courses in arts and sciences for those seeking associate degrees or intending to transfer to senior institutions.

- 2. To provide a developmental program for inadequately prepared students offering a variety of courses designed to assist such students in achieving success in college-level courses.
- 3. To provide counseling and guidance services to assist students in achieving their educational and career goals and to provide them with information pertaining to their careers and employment opportunities.
- 4. To provide early admissions program for qualified high school junior and seniors.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

Agency code:954Agency name:Blinn Junior College					
GOAL: 1 Provide Instruction			Statewide	e Goal/Benchmark:	2 0
OBJECTIVE: 1 Provide Administration and Instructional Services			Service C	Categories:	
STRATEGY: 2 Vocational/Technical Education			Service:	19 Income: A.2	Age: B.3
CODE DESCRIPTION	Exp 2007	Est 2008	Bud 2009	BL 2010	BL 2011
Objects of Expense:					
1002 OTHER PERSONNEL COSTS	\$193,379	\$0	\$0	\$0	\$0
1005 FACULTY SALARIES	\$2,900,133	\$2,740,568	\$2,740,568	\$0	\$0
TOTAL, OBJECT OF EXPENSE	\$3,093,512	\$2,740,568	\$2,740,568	\$0	\$0
Method of Financing:					
1 General Revenue Fund	\$3,093,512	\$2,740,568	\$2,740,568	\$0	\$0
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)	\$3,093,512	\$2,740,568	\$2,740,568	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)				\$0	\$0
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)	\$3,093,512	\$2,740,568	\$2,740,568	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:	64.0	64.0	64.0	0.0	0.0
STRATEGY DESCRIPTION AND JUSTIFICATION:					

Agency code:	954	Agency name: Blinn Junior College									
GOAL:	1	Provide Instruction				Statewide	Goal/B	enchmark:	2	0	
OBJECTIVE:	1	Provide Administration and Instructional Services				Service Ca	tegorie	s:			
STRATEGY:	2	Vocational/Technical Education				Service:	19	Income:	A.2	Age:	B.3
CODE	DESC	RIPTION	Exp 2007	Est 2008	Bud 2	009		BL 2010		BL 20	11

Blinn College primary purpose is serving the educational needs of the people in its service area through providing vocational and technical education experiences and opportunities through providing the following objectives:

1. To provide training to meet the changing needs of business and industry by preparing students in one- and two-year occupational programs leading directly to gainful employment.

2. To provide two-year technical-vocational programs leading to a degree or certification of proficiency that will enable the student to enter industry or business with a marketable skill.

3. To provide assistance to new and established businesses in the college's service area including updating and upgrading employee skills.

4. To provide adult literacy and other basic skills programs for adults.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

DATE: 10/8/2008 TIME: 11:27:59AM

Agency code:954Agency name:Blinn Junior College					
GOAL: 1 Provide Instruction			Statewide	e Goal/Benchmark:	2 0
OBJECTIVE: 2 Provide Special Item Instructional Support			Service C	Categories:	
STRATEGY: 1 Star of the Republic Museum			Service:	18 Income: A.2	Age: B.3
CODE DESCRIPTION	Exp 2007	Est 2008	Bud 2009	BL 2010	BL 2011
Objects of Expense:					
1001 SALARIES AND WAGES	\$255,031	\$262,547	\$273,698	\$0	\$0
1002 OTHER PERSONNEL COSTS	\$70,354	\$72,358	\$70,138	\$0	\$0
2009 OTHER OPERATING EXPENSE	\$5,863	\$21,343	\$12,412	\$0	\$0
TOTAL, OBJECT OF EXPENSE	\$331,248	\$356,248	\$356,248	\$0	\$0
Method of Financing:					
1 General Revenue Fund	\$331,248	\$356,248	\$356,248	\$0	\$0
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)	\$331,248	\$356,248	\$356,248	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)				\$0	\$0
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)	\$331,248	\$356,248	\$356,248	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:	6.0	6.0	6.0	0.0	0.0

STRATEGY DESCRIPTION AND JUSTIFICATION:

The Star of Republic Museum as an educational institution, interprets the history of the Republic of Texas and its influences. Interpretation is conducted through exhibits and educational programs to schools and the community and visitors from the state. The Museum collects and preserves artifacts to implement the programs and extensively researches to insure the authenticity of the collections and presentations. The Museum is accredited by the American Association of Museums and is the only museum in the state dedicated to interpreting the Republic period, 1836-1846. Administration of the Museum was given to Blinn College in 1969, following its creation by House Bill #634 of the 61st Legislature.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

Agency code:	954	Agency name: Blinn Junior College		
GOAL:	1	Provide Instruction Statewide Goal/Benchmark: 2	0	
OBJECTIVE:	2	Provide Special Item Instructional Support Service Categories:		
STRATEGY:	1	Star of the Republic Museum Service: 18 Income: A.2 Ag	ge: B	3.3
CODE	DESC	ERIPTION Exp 2007 Est 2008 Bud 2009 BL 2010 H	BL 2011	

The Star of the Republic Museum is located in rural Washington County with a population of less than 25,000. The Museum commemorates the site of the signing of the Texas Declaration of Independence from Mexico on March 2, 1836. The Museum is within the Washington-on-the-Brazos State Historical Site, and has an annual attendance of 30-35,000 visitors from across the state and many out-of-state visitors as well. Over 10,000 school children from the region visit the Museum each year in conjunction with the 4th and 5th grade Texas history classes.

The Museum works in concert with the Washington County Convention and Tourism Bureau promoting "Heritage Tourism" and the "Birthplace of Texas".

The Museum's rural location is a limiting external factor in both attendance and the ability to generate additional earned income.

The internal limiting factors are related to Museum staffing and operations. The Museum cut one professional staff position due to previous decreases in the Museum's appropriation. The current staff consists of Director, Curator of Education, Curator of Collections and Exhibits, Public Programs Coordinator, Secretary, Maintenance person, and four part-time receptionists. This is the smallest the staff has been in several years, and represents the minimum staffing required to serve the public and fulfill its mandate to preserve, protect, and intrepret the collections.

SUMMARY TOTALS:

OBJECTS OF EXPENSE:	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
METHODS OF FINANCE (INCLUDING RIDERS):				\$0	\$0
METHODS OF FINANCE (EXCLUDING RIDERS):	\$19,228,526	\$20,926,227	\$20,926,227	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:	401.0	412.0	421.0	0.0	0.0

	Regular Sess	ion, Agency Submissi	nce Data Elements (Community Colleges) n, Agency Submission, Version 1 Evaluation System of Texas (ABEST)			Date: 10/8/2008 Time: 11:30:26AM Page: 1 of 2		
Agency Code: 954	Agency Code:	Blinn Junior College						
				Total I & A Enrollment	Local Non I & A	State Enrollment	District Enrollment	Total Enrollment
GENERAL REVENUE / SALARIES				1				
Unrestricted General Revenue: Total Salaries:		State Proportional Share: District Proportional Share:	62.69% 37.31%					
FULL TIME ACTIVES				_				
1a Employee Only				336	60	248	148	396
2a Employee and Children				89	22	70	41	111
3a Employee and Spouse				46	9	34	21	55
4a Employee and Family				67	5	45	27	72
5a Eligible, Opt Out				2	0	1	1	2
6a Eligible, Not Enrolled				20	1	13	8	21
Total for this Section				560	97	411	246	657
PART TIME ACTIVES								
1b Employee Only				0	0	0	0	0
2b Employee and Children				0	0	0	0	0
3b Employee and Spouse				0	0	0	0	0
4b Employee and Family				0	0	0	0	0
5b Eligble, Opt Out				0	0	0	0	0
6b Eligible, Not Enrolled				0	0	0	0	0
Total for this Section				0	0	0	0	0
Total Active Enrollment				560	97	411	246	657
FULL TIME RETIREES by ERS								
1c Employee Only				0	0	0	0	0
2c Employee and Children				0	0	0	0	0
3c Employee and Spouse				0	0	0	0	0
4c Employee and Family				0	0	0	0	0
5c Eligble, Opt Out				0	0	0	0	0
6c Eligible, Not Enrolled				0	0	0	0	0
Total for this Section				0	0	0	0	0

Schedule 3C: Group Insurance Data Elements	(Community Colleges)
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Date: 10/8/2008 Time: 11:30:26AM Page: 2 of 2

Agency Code: 954 Agency Code: Blinn Junior College

	Total I & A Enrollment	Local Non I & A	State Enrollment	District Enrollment	Total Enrollment
PART TIME RETIREES by ERS					
1d Employee Only	0	0	0	0	0
2d Employee and Children	0	0	0	0	0
3d Employee and Spouse	0	0	0	0	0
4d Employee and Family	0	0	0	0	0
5d Eligble, Opt Out	0	0	0	0	0
6d Eligible, Not Enrolled	0	0	0	0	0
Total for this Section	0	0	0	0	0
Total Retirees Enrollment	0	0	0	0	0
TOTAL FULL TIME ENROLLMENT					
1e Employee Only	336	60	248	148	396
2e Employee and Children	89	22	70	41	111
3e Employee and Spouse	46	9	34	21	55
4e Employee and Family	67	5	45	27	72
5e Eligble, Opt Out	2	0	1	1	2
6e Eligible, Not Enrolled	20	1	13	8	21
Total for this Section	560	97	411	246	657
TOTAL ENROLLMENT					
1f Employee Only	336	60	248	148	396
2f Employee and Children	89	22	70	41	111
3f Employee and Spouse	46	9	34	21	55
4f Employee and Family	67	5	45	27	72
5f Eligble, Opt Out	2	0	1	1	2
6f Eligible, Not Enrolled	20	1	13	8	21
Total for this Section	560	97	411	246	657

6.I. 10 Percent Biennial Base Reduction Options Schedule

	/ed Redu ,250	uction Amount			-			ved Base" here re etter exceptions h			base AFTER			
Agenc	y Code:	954	Agency Name:	BLINN JUNIOR	COLLEGE									
Rank		Reduction Item	Reduction Item Biennial Application of 10% Percent Reduction					FTE Reduct Biennial Application of 10% Percent Reduction Request Co				uest Compared		Cumulative GR- related reduction as a % of Approved Base
	Strat	Name	GR	GR-Dedicated	Federal	Other		All Funds	FY 08	FY 09				
1	6-3-1	STAR OF THE REPUBLIC MUSEUM	71,250					\$ 71,250				10.0%		
2								\$ -				10.0%		
3								\$ -				10.0%		
4								\$ -				10.0%		
5								\$-				10.0%		
6								\$-				10.0%		
7								\$-				10.0%		
8								\$-				10.0%		
9								\$-				10.0%		
10								\$-				10.0%		
11								\$-				10.0%		
12								\$-				10.0%		
		Biennial Total	\$ 71,250	•	\$-	\$	-	\$ 71,250	0.0	0.0		10.0%		
	Agency	Biennial Total (GR + GR-D)		\$ 71,250										

Rank / Name

Explanation of Impact to Programs and Revenue Collections

STAR OF THE REPUBLIC MUSEUM

The 10 Percent reduction would impact Museum staffing and operations. In prior years the Museum eliminated one professional staff position due to previous decreases in the Museum's appropriation. The present staffing represents the minimum staffing required to serve the public and fulfill the Museum's State mandate to preserve, protect and interpret the collections.

2	0		
3	0		

4	0			